

Notice to Vacate

Property Address (including unit): _____

Notice must be given at least **one rental period** (for Tenancies-at-Will, aka Month-to-Month leases) prior to move-out, e.g. notice given on July 15th means tenant(s) is/are responsible for lease until August 31st. For tenants who have a TERM LEASE AGREEMENT, your notice requirement may be **two rental periods, which applies even if you are vacating at the end of your lease term**. Please check your lease to determine the appropriate amount of notice you are required to give. For questions about this policy, please contact your property manager.

Notice Date: _____ Move-out date: _____

The undersigned lessee(s) hereby give notice according to the terms of the leasing agreement to vacate the unit referenced above.

Lessee name: _____ Contact #: _____

Forwarding address: _____

Lessee name: _____ Contact #: _____

Forwarding address: _____

(Please use extra sheets for additional lessees.) Please indicate above which lessee should receive the security deposit refund (if applicable). NOTE: Security deposit MAY NOT be used in place of a last month's rent.

By signing below I agree I have read and understood the above policies regarding vacating my apartment.

Lessee

Date

Lessee

Date

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